

2022-2023 Due Dates

Follow procedures and remit through channels, to be received by Fifth District.

Council Units, check with your council for their due date calendars.

NOTE: If you need assistance with MyPTEZ.com or with cannot scan or save the document to a PDF, please contact your council or the district office.

WHAT's DUE	DONE?	To DISTRICT	TO WHOM
2022-2023 Rosters in myPTEZ		July 1	myPTEZ
2021-2022 Annual Financial Report (<i>July 1, 2021 to June 30, 2022</i>)		October 1	myPTEZ
2021-2022 Year-End Audit (<i>January 1, 2021 to June 30, 2022</i>)		October 1	myPTEZ
2022-2023 Annual Budget (<i>July 1, 2022 to June 30, 2023</i>)		October 1	myPTEZ
Continuing Education Scholarship Applications		October 1	CA PTA
Council Assessment Fee \$75.00 (<i>Councils Only</i>)		October 1	Tameka Ponce
High School Seniors Scholarship Applications		October 15	CA PTA
Grant applications for cultural arts, healthy lifestyles, outreach translation and parent education		October 15	CA PTA
Ready, Set... Remit! Award (<i>Minimum 30 members</i>)		October 15	Tameka Ponce
Rosters in myPTEZ (<i>Final or Disband November 1st</i>)		October 15	myPTEZ
National PTA Reflections Theme Search Entries Due		November 1	CA PTA
Insurance Premium. Units (TBD) / Councils (TBD) (<i>For Budgets Only Estimate Unit = \$270, Councils = \$190</i>)		November 4	AIM Insurance
990/990EZ/990N Federal Tax Filing		November 15	IRS
199/199N State Tax Filing		November 15	FTB
RRF-1 - Charitable Trust Renewal (<i>Include CT-TR-1 if Filed 990N with IRS</i>)		November 15	CA Attorney General
First remittance of per capita dues (<i>Minimum of 15 members</i>)		November 15	Tameka Ponce
Reflections Entries from Council / OOC Units		December 2	Ray Kinyon
IRS Federal, CA State FTB Taxes and RRF-1 Charitable Trust Renewal uploaded to PTAEZ.org		December 2	myPTEZ
Workers Compensation Form (<i>Jan 4, 2022-Jan 3, 2023</i>)		January 20	myPTEZ
Final Membership Remittance for CA PTA Membership Challenge		March 17	Tameka Ponce
2022-2023 Mid-year audits due (<i>July 1, 2022 to December 31, 2022</i>)		April 1	myPTEZ
Historian Report		May 1	Rosemary Batista
2023-2024 Unit and Council Rosters		May 1	myPTEZ
Final remittance of per capita dues		June 16	Tameka Ponce