

## **FAQs Regarding Teleconferencing and Elections**

### **1) Does the slate of officers need to be posted?**

Yes, your proposed slate of officers should be posted 30 days in advance.

### **2) We never elected a nominating committee and do not have a slate of officers, what should we do?**

It is still important to hold an election. You will need to take all nominations from the floor for the positions listed in your bylaws. Please see the California State PTA Toolkit for further details.

### **3) How do people run from the floor?**

You can handle this one of many ways. A few suggestions:

- a) Have those who want to run from the floor announce their intention at the very beginning of the teleconference. That way it will make things easier when the time comes to hold the election.
- b) Have those who are interested in running from the floor make their intent known within a certain time frame after the meeting notice goes out. The chair could then announce the names of those who are running from the floor to let people know in advance, who is running for the various positions.

### **4) How do we handle a ballot vote when people wish to remain anonymous regarding who they are voting for?**

There are several alternatives to handling a ballot vote. Some of the conferencing services will allow you to vote and only the organizer see who has voted. You can utilize Survey Monkey, the free version, if you set the account up ahead of time and have the names of the candidates.

We also have Google forms instructions that could be helpful in holding a ballot vote. They are being included with this information.